

# **LINDENOW PRIMARY SCHOOL & WOODGLEN CAMPUS**

## **PARENT PAYMENTS 2023**



20<sup>th</sup> November 2022

Dear parent/guardian,

Lindenow Primary School is looking forward to another great year of teaching and learning and would like to advise you of Lindenow Primary School's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfill the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school, this support has allowed us to continue to upgrade our school technology, improve our reader and mathematic supplies, classroom learning equipment, book upgrades, and enabled us to improve our grounds to be more useable all year.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

**MR ADAM CAIRNS**  
Principal

**MR GRAEME JEMMESON**  
School Council President

<b>Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount</b>
<b>All Year Levels</b> Classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>• Art – paint, crayons, clay/firing, glitter, glue, textiles, coloured paper, etc.</li> <li>• General student classroom consumables – exercise books, grid books, writing paper, diary, pens, pencils, pencil case, ruler, markers, eraser, glue sticks, etc.</li> </ul>	\$20.00 \$20.00
Printing and photocopying of worksheets and learning materials	\$ 5.00
Whole school events <ul style="list-style-type: none"> <li>• Swimming &amp; Water Safety Program</li> <li>• Mappen subscription – Student online curriculum activities/lessons</li> <li>• Essential Assessment – Online student assessment</li> </ul>	\$80.00 \$20.00 \$15.00
<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount</b>
<i>Nil</i>	\$
<b>Total Amount</b>	<b>\$160.00</b>

### **Educational items for students**

Lindenow PS pre-purchases all student supplies in bulk from Office Choice and distributes them to the classrooms in preparation for the new year. These items are included in the Curriculum Contributions.

### **Extra-Curricular Items and Activities**

Lindenow Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. These are provided on a user-pays basis.

<b>Extra-Curricular Items and Activities</b>	<b>Amount</b>	
Grades 3 & 4 camp approx \$250	TBA	TBA
Grades 5 & 6 camp approx \$500	TBA	TBA
Grade 2 sleepover approx. \$30	TBA	TBA
Excursions & Sports events	TBA	TBA
<b>Total Extra-curricular Items and Activities (to be advised)</b>		<b>\$</b>

## Financial Support for Families

Lindenow Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- support from Smith Family

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Mr Adam Cairns, Principal on 5157 1340 or email [adam.cairns@education.vic.gov.au](mailto:adam.cairns@education.vic.gov.au).

### Total

Category	
Curriculum Contributions	\$160.00
Other Contributions	\$0
Extra-Curricular Items and Activities	\$TBA

### Payment methods

*BPay, Direct Deposit & Cash can be made at any time. Information regarding banking details will be sent home shortly. Thank you.*

### Refunds

Parent requests for refunds are subject to the discretion of the school and are made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW

### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.

### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school’s functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn’t miss out.
- Schools have a nominated parent payment contact person(s) whom parents can have a confidential discussion with regarding financial hardship arrangements.

### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.